

**STATE OF RHODE ISLAND
DEPARTMENT OF CHILDREN, YOUTH AND FAMILIES**

TO: Interested Parties

FROM: Kevin J. Aucoin 
Interim Director
Department of Children, Youth and Families

DATE: March 1, 2011

SUBJECT: DCYF Rules Effective March 1, 2011

The following new, amended and repealed DCYF rules are effective March 1, 2011. These rules comply with good juvenile justice and child welfare practice and are consistent with the federal court order relating to RI Training School residents and the accreditation standards of the American Correctional Association for Juvenile Training Schools and Juvenile Detention Facilities. These rules were advertised for promulgation in accordance with the Administrative Procedures Act (Title 42, Chapter 35 of the Rhode Island General Laws). These rules are accessible through the Secretary of State's Rules and Regulations Search Interface (<http://www.rules.state.ri.us/rules/>) and, for a limited time, on the DCYF website (<http://www.dcyf.ri.gov>). These rules are also available in hard copy on request (401-528-3685).

NEW

CLINICAL SERVICES AT THE RHODE ISLAND TRAINING SCHOOL - This new rule identifies procedures for the provision of routine and emergency medically necessary health, behavioral health and dental services to residents.

CULINARY EQUIPMENT - This new rule identifies procedures for safe handling of culinary equipment at the RI Training School.

ESCAPE - This new rule identifies procedures for responding to any escape by a resident of the RI Training School as well as residents on Temporary Community Placement.

FACILITY MANAGEMENT AND ENVIRONMENTAL SAFETY - This new rule identifies procedures for addressing environmental safety at the RI Training School.

FOOD SERVICE - This new rule identifies procedures for the provision of food services to RI Training School residents.

INCENTIVE SYSTEM - POINTS AND LEVELS - This new rule identifies procedures for implementation of the incentive system for residents of the RI Training School.

MASTER CONTROL CENTER - This new rule identifies procedures for staff relating to the Master Control Center of the RI Training School.

MOVEMENT OF RESIDENTS ON GROUNDS - This new rule identifies procedures for the safe movement of residents of the RI Training School on the grounds of the facility.

PORTABLE RADIOS - This new rule identifies procedures for the utilization of portable radios by staff of the RI Training School.

PROTECTING AND PRESERVING EVIDENCE - This new rule identifies procedures for preserving evidence when any investigation may be necessary.

RESIDENT ROOM INSPECTIONS - This new rule identifies procedures for the inspection of the rooms of residents of the RI Training School.

RESIDENT GRIEVANCE PROCEDURE - This new rule identifies procedures for filing and consideration of grievances of residents of the RI Training School.

SAFETY AND EMERGENCY PROCEDURES AT THE RI TRAINING SCHOOL - This new rule identifies procedures for the management of emergencies at the RI Training School.

SEARCHES FOR CONTRABAND - This new rule identifies procedures for searches for contraband at the RI Training School.

TREATMENT OF DCYF INVOLVED YOUTH WHO SEXUALLY ABUSE PRACTICE STANDARDS - This new rule establishes practice standards for the assessment and treatment of sexually abusing youth, provides guidance to assist treatment providers in the planning, implementation and evaluation of supports and services, creates guidelines for the education and training of staff working with these youth and provides DCYF oversight for providers.

SUICIDE PREVENTION AND SPECIAL WATCHES AT THE TRAINING SCHOOL - This new rule identifies procedures for identifying and managing threats to the safety of residents at the RI Training School.

TOOL AND EQUIPMENT CONTROL AT THE RI TRAINING SCHOOL - This new rule identifies procedures for the secure handling of tools and equipment at the RI Training School.

UNUSUAL INCIDENT REPORT - This new rule identifies procedures for reporting unusual incidents involving residents of or the facilities at the RI Training School.

USE OF STATE VEHICLES - This new rule identifies procedures for the utilization of state vehicles by staff of the RI Training School.

AMENDED

CODE OF ETHICS - This amended rule identifies standards for ethical conduct of state business by all staff of the Department of Children, Youth and Families.

EDUCATIONAL SURROGATE PARENT REFERRAL - This amended rule identifies procedures for securing an educational surrogate parent for eligible children and youth.

LEGAL GUARDIANSHIP AND KINSHIP GUARDIANSHIP ASSISTANCE - This amended rule allows for the extension of kinship guardianship assistance up to age 21 if the child has a severe, pre-existing physical, mental or emotional disability or physical

condition which is unlikely to change, and provides clarification relating to modification and termination of kinship guardianship assistance.

REPEALED

SURROGATE PARENT REFERRAL - This rule is being repealed because it is addressed in other existing or proposed new rules.

RHODE ISLAND TRAINING SCHOOL MANUAL - This rule is being repealed because it is addressed in other existing or proposed new rules.

Please contact Susan M. Bowler, Ph.D., Acting Implementation Director for Policy and Programs, by phone (401-528-3685) or e-mail (susan.bowler@dcyf.ri.gov) if you have questions or concerns relating to these policies.

Thank you for your attention to this matter.